



Ballymena United Youth Academy Privacy Policy

Ballymena United Youth Academy (Club) are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Ballymena United Youth Academy is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in Club forms or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club. The information you give us may include your name and that of your child, your child's date of birth, your address, e-mail address and phone number. We may also ask for relevant health information for your child and other data which is classed as special category personal data.

Why we need your personal data

The reason we need your data is to be able to administer your child's membership, and provide the membership services you are signing up to when you register your child with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you and your child as members to provide the services you are registering for.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club team managers and coaches or officials to administer training sessions;
- sharing personal data with club team managers and coaches or officials to enter competitions and other events;
- sharing personal data with leagues and other competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends; and
- sending an annual club survey to improve your experience as a club member.



For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of match reports

Marketing and communications (where separate consent is provided)

- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on your child is only processed for the purpose(s) of e.g. fitness/ health checks or passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasion we may collect personal data from non-members (e.g. such as any non-member participant who fills in a health disclaimer or form at a taster event). This information will be stored for 4 weeks after an event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media / messaging pages – Facebook, Twitter, Instagram and What's App. All members are free to join the Facebook, Twitter or Instagram pages. Teams may choose to share training or match arrangements with parents through What's App. If you join or are asked to join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Player data is updated every year on annual registration forms. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account. Your data is not processed for any further purposes other than those detailed in this policy.



Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

Reviewed May 2021